

CCTV Privacy Notice



Introduction

This privacy notice outlines what you should expect when Manchester Airport Limited t/a MAG (including but not limited to other businesses that are part of Manchester airport Group) collects personal data about you as you pass through any of our airport's areas. MAG is committed to not only protecting your personal data, but also provide a safe and secure experience whilst passing through our airports. We are legally obliged to use your data in line with all applicable laws concerning the protection of personal data, including the General Data Protection Regulation (GDPR).

What personal Data is being collected and processed and why we process this

When you enter our airport facilities or our land, we collect static or moving imagery via Close Circuit Television (CCTV) or surveillance systems. MAG collects imagery through the use of CCTV and or Automatic Number Plate Recognition (ANPR), these cameras are located throughout the airport grounds/ road networks both landside (public) and airside (restricted access areas) locations.

MAG use Body Camera's/ANPR/CCTV/Surveillance imagery and recordings for a number of purposes including but not limited to the following:

- MAG use CCTV/Surveillance imagery and recordings in the interest of public safety and for the prevention, detection and investigation of crime.
- CCTV/Surveillance imagery and recordings may also provide enforcements agencies with evidence of criminal activity, for formal actions including prosecutions in court and identification of offenders in investigations.
- These recordings may also be used to monitor flow and demand throughout the airport to optimise resourcing and passenger experience.
- To help support management of the airport operations and to assist in any incidents.
- To provide evidence of regulatory compliance to Departments for Transport (DfT) and Civil Aviation Authority (CAA).
- To respond to a subject access request.
- ANPR to identify a vehicles registration to match to a car park booking. Also used to monitor the entrance and exit times of a vehicle in our drop off facilities to calculate a price (based on the total time they have been in the drop off area)
- Body Camera's are used for protection of general public and MAG employees.

MAG's lawful justification for collecting and using CCTV/Surveillance imagery is that there are legitimate interests for doing so.

Third Parties

Some of MAG's CCTV and surveillance camera infrastructure is shared with authorised third-party organisations (as listed below). They use our camera infrastructure and use it for the purpose of crime prevention and detection activities. These arrangements are covered by data sharing agreements.

CCTV/Surveillance imagery is handled and used by the following recipients to maintain a safe, secure and efficient airport operation:

- Border Force (part of the Home Office)
- Manchester Airport Personnel
- Airlines
- Baggage systems operators
- Police/security services



How long will we keep your data?

As part of MAG's CCTV retention policy, CCTV/ANPR/Body Camera Footage is kept for 30 days after which point this is automatically deleted. Recordings or imagery that are being used for investigative or evidential purposes may be retained longer than MAG's retention policy. After the footage has been used for these purposes it is securely disposed of.

Imagery is stored in a secure environment and is only accessible by authorised personnel who have valid reasons to do so. All access to CCTV/Surveillance camera infrastructure is audited.

Your Rights

Under the General Data Protection Regulation and Data Protection Act, you will have the right to, where appropriate:

- Access your personal data by making a subject access request
- Rectification, erasure or restriction of your Data
- Object to the processing of your Data

Please note these rights are subject to certain circumstances.

If you wish to exercise these rights, please contact Data Protection Officer via the following methods:

Email DPO@magairports.com

Data Protection Officer

Manchester Airports Group (MAG),

Olympic House,

3rd Floor,

Manchester Airport,

M90 1QX

Should you find that our response is unsatisfactory, you have a right to complain to the Information Commissioners Office (ICO) our supervisory authority, you can find more information on their website at www.ico.org.uk/concerns (Links to an external website).

This policy was last updated in November 2019 and will be reviewed again in November 2020