**2019-20 Aviation Work Experience Programme**

Thank you for your interest in undertaking work experience at East Midlands Airport (EMA).

**Placement details:**

If you have an interest in any element of Aviation including travel & tourism, hospitality, and logistics, you are welcome to apply to our Aviation Work Experience Programme.

We also offer ‘taster days’ in specific areas (please see below), and where possible will try to tailor programmes to suit interests.

**Available work areas include:**

Air Traffic Control, Air Traffic lighting/maintenance, Airport Police, UPS brokerage, Flight check-in and boarding, Passenger Services, VIP lounges, Airport Security, Airfield operations, Jury’s Inn Hotels, Airport Duty Manager (shadowing), Car Park Meet and Greet operations.

Please see below for placement dates, application deadlines and interview dates.

**Please also confirm your preferred date and week for work experience.**

**We will contact you to confirm your interview date within two weeks of receiving your application.**

**Please note that no placements can be confirmed before interviews have taken place.**

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| --- | --- | --- | --- |
| **Please tick one** | **Your placement month** | **Deadline for applying** | **Interview date** |
|  | September 2019 | June 2019 | July 2019 |
|  | October 2019 | July 2019 | Aug 2019 |
|  | November 2019 | July 2019 | Aug 2019 |
|  | December 2019 | Aug 2019 | Sept 2019 |
|  | January 2020 | Sept 2019 | Oct 2019 |
|  | February 2020 | Oct 2019 | Nov 2019 |
|  | March 2020 | Nov 2019 | Dec 2019 |
|  | April 2020 | Dec 2019 | Jan 2020 |
|  | May 2020 | Jan 2020 | Feb 2020 |
|  | June 2020 | Feb 2020 | March 2020 |
|  | July 2020 | March 2020 | April 2020 |
|  | August 2020 | April 2020 | May 2020 |

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Please email your completed application form to [community@eastmidlandsairport.com](mailto:community@eastmidlandsairport.com) or post to:

Community Relations Work Experience Programme

Building 34,

East Midlands Airport,

Castle Donington,

Derbyshire

DE74 2SA

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| **Your Details:**  Name:  School year: Date of Birth: Age:  Address:  Post code:  Tel (Home): Email:  Mobile:  **School/Academy Details:**  Name:  Address:  Post Code:  Tel (School):  **Name of teacher responsible for your work placement:**  **Tel (Teacher): Email:** |
| **Please specify your preferred month/week of your placement. All placements take place from Monday to Friday.** |
| **Why do you want to undertake your work experience at East Midlands Airport?** |
| **What do you hope to gain from your placement?** |
| **Are you studying any subjects that are related to the airport industry?** |
| **What do you think are important traits when working in a professional environment?** |
| **Do you know which career path at the airport you would like to follow? If so, why?** |
| **You must have a valid passport to undertake Work Experience at East Midlands Airport.**  **Please tick to confirm you have a valid passport [ ]**  **Please enter your passport expiry date here / /**  **Please enter the following as they appear on your passport:**  **Date of birth: Place of birth: Nationality:** |
| **Student signature:**  **Date:** |