

## APPLICATION FOR STORED VALUE CARD

### Private Hire/Taxis – Individual Driver Application

You **MUST** ensure that you understand the terms and conditions of use and by signing and dating this application, you acknowledge that you have read, understand and accept these terms and conditions of use.

The issue of a Concessionary Stored Value Card (“card”) is at the entire discretion of Manchester Airport Plc and submitting an application does not mean that a card will automatically be issued.

#### Application:

I apply for a card effective from the date of issue for a 12 month period. I understand that a card will only be issued (subject to me satisfying the criteria set out herein and subject to capacity constraints) on acceptance of the terms and conditions set out below or as may be updated and notified from time to time.

#### Application requirements:

- For private hire only: valid private hire licence badge or valid PSV licence.
- For taxi only: valid hackney carriage licence.
- valid driving licence.
- valid form of photographic ID (passport or driving licence).
- vehicle insurance certificate and supporting documents if company insurance.
- current / previous stored value card (where applicable).

#### Charges:

- Annual administration charge of £30 per card payable in full in advance.
- Card entitles the holder to a 40% discount on the following charges on the forecourts and Multi Storey Car Parks (including T1 arrivals) at all times subject to the terms and conditions below:
  - (i) Forecourts – up to 5 mins, up to 10 mins, (£25 charge after this time – no discount).
  - (ii) MSCP’s – up to 30 mins, up to 60 mins, up to 120 mins.

#### Card Operation:

- For forecourts: please proceed into the drop off area where your vehicle will be registered on ANPR. Once your passengers have disembarked, drive to the nearest payment plaza where your vehicle registration will be picked up and the reduced Tariff applied, you will then need to pay for the transaction using either your money value card or a Debit/credit card or cash to complete the transaction and exit.
- For MSCP’s and T1 Arrivals: please use the card to enter the parking facility, on exit tap the near field communication reader, where payment at the reduced tariff will be taken from the card.
- Car Registrations cannot be duplicated or shared amongst applications
- Please visit the office at the Customer Transport Operations Centre, World Freight Terminal, Manchester Airport, M90 5XR with your completed application, also if your vehicle registration details need to be amended you will need to visit the office.

### SECTION 1: PERSONAL DETAILS

Please complete the following boxes CLEARLY in BLOCK CAPITALS

TITLE		FIRST NAME (S)	
SURNAME			
HOME CONTACT ADDRESS			
TELEPHONE NUMBER			
DRIVING LICENCE NUMBER		VEHICLE REG	1.
E-MAIL ADDRESS			2.

ID Provided	
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**SPECIAL TERMS:**

1. These Special Terms are incorporated into the contract between you and us.
2. Where there is any contradiction between these Special Terms and the Terms and Conditions of Use below, these Special Terms take precedence.
3. The granting and issue of a card entitles you for the duration of the period indicated to use: (i) the drop-off terminal forecourts at Manchester Airport for dropping off; and (ii) the MSCP and T1 Arrivals for pick-up, at the reduced rates indicated by MAPlc and as updated from time to time.
4. Each card use is limited to two vehicle registrations, and the maximum duration of stay on the forecourt is 10 minutes and in the car park for is 2 hours at any time. In the event that a vehicle remains on the forecourt in excess of 10 minutes then the overstay charge (as set out on the forecourt terms and conditions signage) will apply and in the car park in excess of 2 hours the full car park tariff rates apply (with no discount).

**TERMS AND CONDITIONS OF USE:**

1. References to “**you**”, “**your**” and “**yours**” refer to the person applying for a card.
2. References to “**MA**”, “**we**”, “**us**” and “**our**” refer to Manchester Airport Plc.
3. The Terms and Conditions, including the Special Terms (collectively the “**Terms**”) are a contract between you and us.
4. This agreement shall be read and construed in accordance with English Law and exclusively enforceable in the English Courts.
5. The granting of and issue of a card entitles you for the duration of the period indicated to the concessionary charges as set out in the section titled ‘Charges’ above (subject to the terms set out below) when using the terminal forecourts and on-airport short stay MSCP.
6. The issue of a card does not guarantee the availability of spaces in either the forecourt or MSCP (as applicable). It is merely a licence to park in an unallocated space where available.
7. MA shall be entitled to amend these Terms and any element of the scheme (including, without limitation amending any associated charges, discounts and/or locations) at any time or withdraw it in whole or in part provided that MA shall first consult with you and relevant stakeholders save where urgent action is required for security or other operational reasons.
8. In using the airport facilities, you shall comply with the Byelaws, any relevant signage (including, without limitation, the forecourt terms and conditions of use and car park terms and conditions of use) and any instructions of Greater Manchester Police, Traffic Marshalls and any MAPlc duty staff.
9. You are entitled to terminate this agreement at any time upon 28 days written notice. Upon termination MA will not be obliged to pay you any outstanding credit on your card (if any) and you shall return the card to MA.
10. MAPlc may terminate this agreement immediately in writing without liability or compensation should you breach any of the Terms.
11. Your card must be used as indicated on the application form; any problems should be reported via the ‘help button’ to car park control. If your card is not used on entry the full day rate will apply on exit.
12. All cards must be returned upon termination of the contract and a charge will be levied by us for any cards that are not returned by you.
13. The person to whom the card is issued is fully responsible for ensuring the correct use of the card(s).
14. Car Park Controls must be notified immediately on 0161 489 5128 or 4204 if your card is lost or stolen and pay for a replacement card at the cost of £24.00 + VAT.
15. We do not accept liability for any credit that is on the card at the time the card is lost or stolen.
16. Any misuse of the card will result in its immediate withdrawal by us and you will reimburse us in full for any resulting financial loss.
17. The card is not transferable to any other persons at any time and may not be used with any vehicle other than the vehicle registration number set out above.
18. You acknowledge and agree that your use of the airport road system, forecourts, car parks and other facilities are entirely at your own risk and at all times subject to available capacity. Neither MA nor its employees, agents or servants accept liability for any accident, loss or damage to persons, vehicles or accessories or contents however caused unless through the negligence or wilful default of MA.
19. Nothing in this clause shall exclude liability for fraud or misrepresentation or for death or personal injury caused by the negligence of MA or its employees agents or servants or which cannot by law be excluded.

20. A person who is not a party to this agreement shall not have any rights under the Contracts (Rights of Third Parties) Act 1999 to enforce any term of this agreement.

The Personal information provided on these forms will be collected by Manchester Airport PLC and will only be used to administer the concession card. The information provided on this form will not be provided to any third parties or used for any other purpose.

Please see our full [Privacy Notice](#) on our website for further details about how we process personal data

SIGNATURE OF APPLICANT	
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DATE OF ISSUE	
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**FOR CAR PARK ADMINISTRATION USE ONLY:**

**PH / PSV Licence number** \_\_\_\_\_

**Driving Licence number** \_\_\_\_\_

**Operator's Licence number** \_\_\_\_\_

**Form of ID Seen**                      PASSPORT      PHOTO DRIVING LICENCE      PHOTO PH BADGE

**Copy of DL & ID taken**                      YES      NO

**Copy of Insurance seen**                      YES      NO

**Entervo Company number** \_\_\_\_\_

**Entervo Participants number** \_\_\_\_\_

**Stored value card number** \_\_\_\_\_

**Payment receipt number** \_\_\_\_\_

**Date Issued / renewed** \_\_\_\_\_

**Processed by** \_\_\_\_\_