

Temporary Pass Office Closures

OAN REF -	0919	DATE OF ISSUE -	8 th April 2019	EFFECTIVE DATE -	10 th April 2019
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TEMPORARY PASS OFFICE CLOSURES

Please be advised that due to unforeseen circumstances the EMA Pass Office will be closing at 1500 hours on Wednesday 10th April. It will reopen the following morning (11th April) at 0900 hours as per standard opening times.

From 1500 hours on the 10th the standard out of hours procedure will apply for both temporary passes and temporary AVPs. Should you require any information on this process please email passoffice@eastmidlandsairport.com.

Should you have any queries arising from the above they should be directed to the Head of Compliance and Business Resilience at emastandingorders@eastmidlandsairport.com.

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Originator -	Head of Compliance and Business Resilience	Confirmed By -	Operations Developments & Safety Assistant
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