

GENERAL SMOKING - AIRSIDE & LANDSIDE

OAN REF -	44/18	DATE OF ISSUE -	14/12/2018	EFFECTIVE DATE -	Immediate
AERODROME MANUAL / AOI REF(S) -	AOI 07 'Airside Safety', Section 3		EXPIRY DATE -	N/A	

This Operational Advice Notice has been issued as a further reminder to all staff and business partners regarding smoking (including the use of electronic cigarettes) on-site at East Midlands Airport.

As detailed in Airside Operational Instruction 07: 'Airside Safety', smoking within airside areas at EMA is prohibited.

All staff should be aware that the airside smoking shelter, located on the first floor of the terminal building, adjacent to the Castle Rock bar is for '*passenger use*' only.

The landside smoking shelter is the only area in which staff can smoke. **Smoking is not permitted outside of the revolving doors, walking between the departures and arrivals buildings or during transit between the terminal and car parks.**

Further to the above, if any passengers are seen smoking outside of the revolving doors, the onus is on ALL Airport I.D pass holders to politely direct passengers to the designated smoking shelters.

Staff who choose to utilise the landside smoking shelter must ensure:

- Removal of airport I.D
- Removal of high visibility jacket

EMA are committed to improving passenger experiences and safety, therefore your full co-operation is required in relation to these rules and regulations.

Should you require any further information or guidance relating to smoking rules and regulations please contact the Airport Duty Manager on **07880 787513**.

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Originator -	Health & Safety Business Partner	Confirmed By -	Operations Developments & Safety Manager
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