

OPERATIONAL ADVICE NOTICE

OAN 15/18

ID UNIT APPOINTMENTS

From the 1st May 2018, the collection of 60 day passes and full passes from the ID Unit will be by 'appointment' only.

Applicants or the Applicants Authoriser / Manager **MUST** check the status of the pass application with the ID Unit before sending the applicant or the applicant attends the ID Unit.

If the ID Unit confirm that the pass is ready to collect then an appointment may be made at this point.

No full or 60-day passes will be issued without an appointment.

This does not affect the issue of temporary passes which will remain 'on demand'

Please contact the ID Unit either by telephone or email

Tel. 01332 852852 Ext. 3368

Email – emapassoffice@eastmidlandsairport.com

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